

THEEWATERSKLOOF

Munisipaliteit * Municipality * uMasipala

Theewaterskloof Municipality currently awaits suitably qualified persons for appointment in the under – mentioned vacancy.

SENIOR CIVIL ENGINEERING ASSISTANT: TECHNICAL AND INFRASTRUCTURE IMPLEMENTATION SERVICES: CALEDON

Salary: Post level T13 – Between: R473 556.00 p.a. and R614 652.00 p.a. plus an Essential Travel Allowance of R9622.94 subject to the conditions as stipulated in the Essential Travel Allowance Policy.

The most eligible candidate must be in possession of a National Diploma in Civil Engineering (NQF6) (**originally certified copy National Diploma must be attached**) 3 – 5 years relevant experience (**experience must be clearly stated in the application form**). Must be fully computer literate, good communication skills as well as the ability to communicate on all levels. Good human relations. A valid Code B or EB driver's license (**originally certified copy must be attached**). Candidates must also be able to communicate effectively in at least two (2) of the three (3) official languages in the Western Cape, namely English, Afrikaans and Xhosa. Only applicants with the highest levels of personal integrity will be considered.

Please note: The prescribed application form must be accompanied with originally certified copies of the following documents before the closing date and time of this advertisement – Failure to attach the required documents will automatically disqualify an applicant.

- **Originally certified copy of National Diploma**
- **Originally certified copy of valid driver's license**
- **Originally certified copy of ID document**

Responsibilities would involve the following: Responsible for the control of the daily operations of technical services such as roads, sewerage and water networks * compile monthly reports and work programmes * procurement of quotations and do the required purchasing * Assist with the relevant administrative duties * other duties as requested from time to time.

Minimum Competency Framework

Core Professional Competencies - Problem Solving - Communication - Resilience - Ethics and Professionalism	Public Service Orientated competencies - Interpersonal Relationships - Service Delivery Orientated - Client Orientated
Personal Competencies - Action and outcome orientated. - Change readiness - Cognitive ability - Willing to take on new projects. - Drive to meet deadlines	Management / Leadership competencies - Team Orientated - Impact and Influence - Direction setting - Shows initiative and confidence in dealing with others

If you do not receive any feedback, within two (2) months after the closing date, kindly assume that your application was unsuccessful. The Council reserves the right not to make any appointment.



Theewaterskloof Municipality is committed to equal opportunity and affirmative action. Preference will be given to suitably qualified candidates who are members of the designated groups as defined in the Employment Equity Act.

W Hendricks, Municipal Manager, P O Box 24, 10 Church Streets, Caledon 7230

The council's offer includes benefits such as pension, medical aid and a group scheme as well as a 13th cheque, a housing-/ rental subsidy under certain conditions.

Applicants must complete the prescribed application form which must be accompanied by a detailed CV with originally certified copies of qualifications and ID document, in order to be considered for the position. Application forms must be forwarded to the Senior Manager: Human Resources, Theewaterskloof Municipality, and P O Box 24 Caledon 7230.

Shortlisted candidates will be subjected to a qualification verification, reference check and where necessary undergo screening and vetting.

Please note: No e-mailed, scanned or faxed applications will be accepted. Only original applications forms will be accepted.

Enquiries: Mr. L Parnell – Manager Civil Services

Tel: 028 2143300

Canvassing will disqualify any candidate from being considered for appointment.

APPLICANTS WHO DO NOT COMPLETE THE PRESCRIBED APPLICATION FORM WILL AUTOMATICALLY BE DISQUALIFIED.

Closing date: 03 November 2025 at 12:00 pm. (no applications will be accepted or considered after the closing date)